

# GLENDALE ELEMENTARY SCHOOL DISTRICT NO. 40

Regular Meeting of the Governing Board

August 13, 2020 5:30 p.m.

## Public Notice - Meeting Agenda

Notice of this meeting has been posted consistent with the requirements of A.R.S. §38-431.02. The meeting's location is the Board Room of the District Office, 7301 N. 58<sup>th</sup> Avenue, Glendale.

The Board reserves the right to change the order of items on the agenda, with the exception of public hearings, which are scheduled for a specific time. At the chair's discretion, the Board may carry over consideration of any business not concluded by 9:00 p.m. to the next regular meeting's agenda. Governing Board members may participate via telephone conference call if necessary. The Governing Board reserves the right to convene to executive session for the purpose of obtaining legal advice from its attorney for any item listed on the agenda, in person or by telephone, pursuant to A.R.S. §38-431.03(A)(3).

### GOVERNING BOARD COVID-19 MEETING PROCEDURES

Until further notice, the Glendale Elementary School District Governing Board will be enforcing the Center for Disease Control's health precautionary recommendation limiting all public gatherings to ten people. *Reference: Arizona Attorney General's Opinion dated March 13, 2020 Re: Concerns Relating to Arizona's Open Meeting Law and COVID-19.*

Members of the public can view the meeting livestream via the Glendale Elementary School District's YouTube Channel: <https://www.youtube.com/user/glendaleelementary>; or can call in to listen to the meeting by telephone at the numbers listed below. Please note members of the public will not be able to participate in the meeting, only to listen in or view the livestream. Community members may email in comments for Call to the Public to [calltopublic@gesd40.org](mailto:calltopublic@gesd40.org) up until Noon on the day of the meeting, and the comments will be read into the record during the Call to the Public agenda item.

To listen to the Board meeting by telephone, call one of the following numbers:

1 (602) 666-0783 or 1 (408) 418-9388

Access Code: 960 622 628

Access to call in for the meeting will begin at 5:15 p.m. Callers will not hear anything until the meeting begins.

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### GOVERNING BOARD GOALS

1. Increase Student Achievement
2. Ensure the District's Financial Solvency
3. Attract and Retain Highly Qualified Staff

### DISTRICT GOALS

Increase Student Achievement

Eliminate the Achievement Gap

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#### 1. Call to Order and Roll Call

#### 2. Opening Exercises

- a. Adoption of Agenda
- b. Approval of Acting Clerk (if necessary)
- c. Offer of Spanish Interpretation
- d. Moment of Silence
- e. Pledge of Allegiance

#### 3. Call to the Public

The public is invited to submit comments on any issue within its jurisdiction via email to be read to the Board during Call to the Public, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, the law permits Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be put on a future agenda.

Those wishing to submit comments for Call to the Public may email their comments to [calltopublic@gesd40.org](mailto:calltopublic@gesd40.org) up to Noon on the meeting date. The email will be read into the meeting record during the Call to the Public agenda item.

#### 4. Consent Agenda

##### a. Minutes

It is recommended the Governing Board approve the minutes of the July 9, 2020 Regular Meeting, and August 6, 2020 Special Meeting as presented.

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Individuals can access copies of documentation provided to the Board to substantiate administrations' recommendations, i.e. reports, detailed information, agreement documents, etc., the Friday before the Board meeting in each school's office, the Superintendent's office, or on the Governing Board's page of the District's website. Persons with disabilities may request reasonable accommodations by contacting (623) 237-7136 at least two days prior to the meeting.

b. Ratification of Vouchers

It is recommended the Governing Board approve the expense and payroll vouchers as presented.

c. Acceptance of Gifts

It is recommended the Governing Board ratify and approve acceptance of gifts offered to the District as presented.

d. Certified Personnel Report

It is recommended the Governing Board approve the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, terminations and/or contract renewals of certified personnel as presented.

e. Classified Personnel Report

It is recommended the Governing Board approve the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, and/or terminations of classified personnel as presented.

f. Student Activity Fund Balance Statement

It is recommended the Governing Board approve the Student Activity Fund Balance Statement for June, 2020 as presented.

g. Surplus Property Disposal

It is recommended the Governing Board approve the items listed as surplus property and grant permission to dispose of them through public auction, salvage company and/or donation to local non-profit(s), and remove them from the asset listing.

**5. Reports and Information Items**

a. Start of School

Administration will present a report on the start of the 2020-2021 School Year.

**6. Action Items**

a. Arizona School Boards Association Delegate Assembly

It is recommended the Governing Board select from its membership a representative and alternate to serve as delegate at the Arizona School Boards Association Delegate Assembly on October 17, 2020.

**7. Future Meetings and Events**

a. Future Meetings and Agenda Item Requests.

The Governing Board will review the list of upcoming Board meetings and potential agenda topics. Governing Board Members will have the opportunity to request items to be included on future meeting agendas for discussion, information and/or action.

**8. Summary of Current Events**

a. Superintendent Report

The Superintendent will present a brief summary of current events.

b. Governing Board Report

Governing Board Members will present brief summaries of current events, as necessary.

**9. Adjournment**

GLENDALE ELEMENTARY SCHOOL DISTRICT

**ACTION AGENDA ITEM**

AGENDA NO: 4.A. TOPIC: Minutes

SUBMITTED BY: Ms. Elizabeth Powell, Executive Assistant

RECOMMENDED BY: Ms. Cindy Segotta-Jones, Superintendent

DATE ASSIGNED FOR CONSIDERATION: August 13, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the minutes of the July 9, 2020 Regular Meeting and August 6, 2020 Special Meeting as presented.

**RATIONALE:**

**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD  
School District No. 40 of Maricopa County, Arizona  
District Office Governing Board Room  
July 9, 2020**

**Present:** Ms. Mary Ann Wilson, Clerk  
Ms. Brenda Bartels, Member  
Mr. Mike Martinez, Member  
Ms. Sara Smith, Member

**Absent:** Ms. Monica Pimentel, President

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Ms. Wilson at 4:00 p.m. She noted the presence of four of five Board members, constituting a quorum. She announced she would be presiding over the meeting in Ms. Pimentel's place as Acting President.

**OPENING EXERCISES**

Ms. Bartels moved to adopt the meeting agenda with this correction and Ms. Smith seconded the motion. Upon call to vote, Mr. Martinez, Ms. Bartels, Ms. Wilson, and Ms. Smith voted 'aye', and the motion carried.

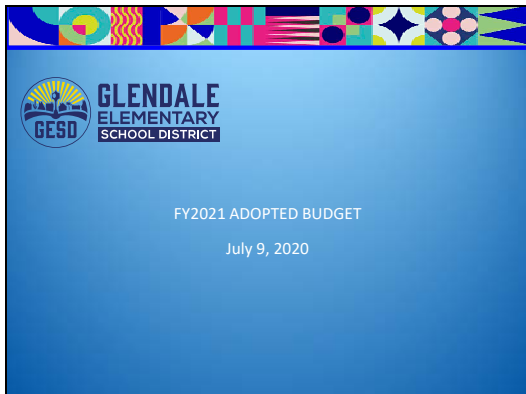
Ms. Smith moved to nominate Ms. Bartels to serve as Acting Clerk and Ms. Bartels seconded the motion. Upon call to vote the motion carried with votes in favor from Mr. Martinez, Ms. Bartels, Ms. Smith, and Ms. Wilson.

Ms. Wilson called for a moment of silence followed by the Pledge of Allegiance.

**PUBLIC HEARING – 4:00 P.M.**

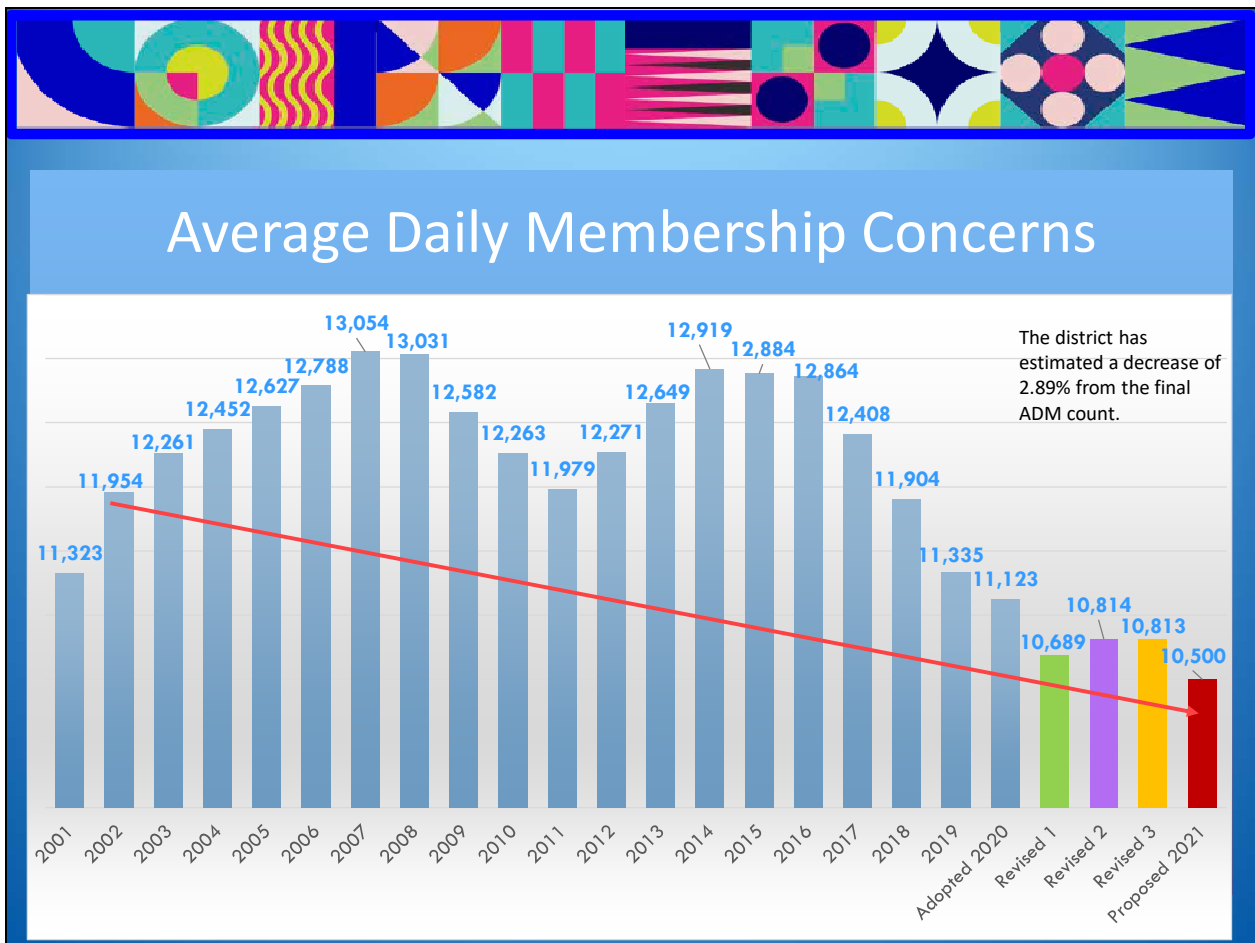
Ms. Bartels moved to recess the meeting for the purpose of holding a public hearing on the proposed expenditure budget and truth in taxation for the 2020-2021 school year in accordance with A.R.S. § 15-905.01. Ms. Smith seconded the motion. Upon call to vote the motion carried with votes in favor from Mr. Martinez, Ms. Bartels, Ms. Smith, and Ms. Wilson, and the meeting recessed at 4:02 p.m.

1. Presentation Regarding Proposed Budget: Mr. Barragan provided the following presentation of the 2020-2021 expenditure budget.



## GBL Budget Comparison

	FY 20 ADOPTED	FY20 REVISED #1	FY20 REVISED #2	FY20 REVISED #3	FY21 PROPOSED	FY21 ADOPTED
RCL	\$61,216,970	\$58,304,885	\$59,558,123	\$59,558,123	\$60,234,399	\$60,234,399
DAA	\$0	\$0	\$0	\$0	\$707,482	\$707,482
Override	\$9,502,681	\$9,065,869	\$9,253,854	\$9,502,681	\$9,360,217	\$9,360,217
BBCF	\$1,843,012	\$2,744,423	\$2,744,423	\$2,744,423	\$2,290,618	\$2,290,618
Prop 123	\$0	\$0	\$0	\$0	\$240,727	\$240,727
Adjustments	-\$489,963	-\$489,963	-\$489,963	-\$489,963	-\$498,395	-\$498,395
<b>Total</b>	<b>\$72,072,700</b>	<b>\$69,625,214</b>	<b>\$71,066,437</b>	<b>\$71,315,264</b>	<b>\$72,335,048</b>	<b>\$72,335,048</b>



### Unrestricted Capital Budget Comparison

FY20 Revised # 3	FY21 Proposed Budget
BBCF.....\$2,605,813	BBCF.....\$1,465,016
Interest.....\$ 64,081	Interest.....\$ 65,000
Adjustments.....\$	Adjustment.....\$
RCL/DAA.....\$5,618,333	RCL/DAA.....\$5,553,851
<u>Prop. 123.....\$ 483,154</u>	<u>Prop. 123.....\$ 481,448</u>
\$ 6,399,258	\$6,035,299

- ### Additional Assistance / Capital Cuts
- District Additional Assistance (DAA) was calculated at \$4,874,147
  - \$779,864 Estimated legislative reduction of 16%
    - Previously reductions were 32%
    - DAA available \$4,094,283
  - Legislative Reductions 2009-2020
    - Approximately \$ 41.9 million
    - \$38.9 million specific to capital funding (or 93%)

### Truth in Taxation (TNT) Notice will be published in in the June 27<sup>th</sup> edition of the Glendale Star.

**Truth in Taxation Hearing  
Notice of Tax Increase**

In compliance with §15-905.01, Arizona Revised Statutes, Glendale Elementary School District is notifying its property taxpayers of Glendale Elementary School District's intention to raise its primary property taxes over the current level to pay for increased expenditures in those areas where the Governing Board has the authority to increase property taxes for the fiscal year beginning July 1, 2019. The Glendale Elementary School District is proposing an increase in its primary property tax levy of \$55,353.

The amount proposed above will cause Glendale Elementary School District's primary property taxes on a \$100,000 home to be \$16.26. Without the tax increase, the total taxes that would be owed would have been \$34.48.

These amounts proposed are above the qualifying tax levies as prescribed by state law, if applicable. The increase is also exclusive of any changes that may occur from property tax levies for voter approved bonded indebtedness or budget and tax overrides.

All interested citizens are invited to attend the public hearing on the proposed tax increase scheduled to be held July 11, 2019 at 4:00 p.m. at the Glendale Elementary School District Office Boardroom, 7301 N. 50<sup>th</sup> Avenue, Glendale, AZ 85301.

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### Correction to the date the Truth in Taxation (TNT) Notice was published in the Glendale Star.

Truth in Taxation (TNT) Notice was published in the June 25<sup>th</sup> edition of the Glendale Star.

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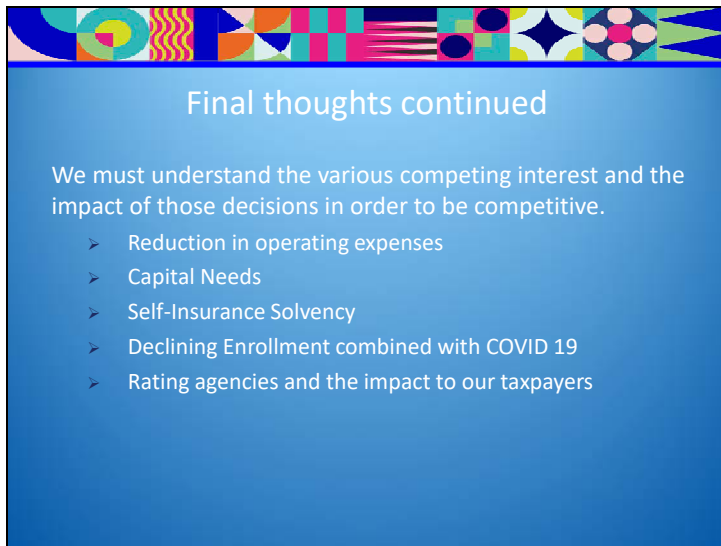
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- ### Final thoughts
- FY21 – Budgetary Information
    - Current budget reflects traditional instruction
    - Does not reflect alternative methods of instruction
    - Budget will change throughout the year to reflect alternative methods of instruction(s)
  - Executive Order 2020-41
    - Provides some level of financial safeguards
    - Criteria/Condition(s) must be met
  - Capital Funding
    - Restoration of District Additional Assistance (but no acceleration)
  - Reduction in grant funds
  - Increase enrollment – must be a priority
    - Marketing/Advertising Campaign
    - Competition
  - Demographic study - ongoing

- ### Final thoughts continued
- #### Classroom Dollars Report
- Prop. 206 = increase non-classroom spending while decreasing classroom dollars
  - Decrease in enrollment = increase non-classroom spending
    - Inefficient in its operations
    - Jan. 1, 2021 (from \$12 to ?)
    - Salaries/Wages compressed - ongoing



2. Questions and Comments from Board Members

Ms. Smith commented that the budget safeguards have not been defined. She has issues with the budget, and believes the District needs to reduce operating expenses, especially in light of the pandemic. Mr. Barragan responded that contingency plans are in place for various scenarios, should enrollment dip below 10,500.

3. Questions and Comments from Public via Conference Call

Members of the public were given the opportunity to ask questions and make comments via the conference call. The meeting paused to allow time due to the delay. No questions or comments were submitted from the public.

4. Adjourn Public Hearing and Reconvene Regular Meeting - Ms. Smith moved to adjourn the public hearing and reconvene the Regular Meeting. Ms. Bartels seconded the motion. Upon call to vote the motion carried with votes in favor from Mr. Martinez, Ms. Bartels, Ms. Smith, and Ms. Wilson, and the meeting reconvened at 4:15 p.m.

**CALL TO PUBLIC**

Ms. Smith read an email from Ms. Mindy Tryon expressing concerns with special education and English Language Learner services being integrated into distance learning plans.

**CONSENT AGENDA**

Ms. Smith moved to approve the consent agenda as presented and Ms. Bartels seconded the motion. Upon call to vote, Ms. Wilson, Ms. Bartels, Ms. Pimentel, Mr. Martinez and Ms. Smith voted 'aye', and the motion carried. The following items were approved:

Minutes                      The Governing Board approved the minutes of the June 11, 2020 Regular Meeting, and June 25, 2020 Special Meeting as presented.

Ratification of Vouchers                      The Governing Board approved the expense and payroll vouchers as presented.

Acceptance of Gifts                      The Governing Board ratified and approved acceptance of the following gifts offered to the District:

Donor	Description	Cash Amount or Estimated Value	Recipient
Kroger	Check to school	\$109.53	American
Apollo Baptist Church	Check to school	\$302.99	American

Special Olympics of AZ	Check to school	\$231.85	Desert Garden
Box Tops for Education	Check to school	\$12.80	Desert Spirit
Arizona Puppet Theater	Check to school	\$111.06	Desert Spirit
Verizon Digital Promise	Grant check	\$74,000.00	Desert Spirit/Sunset Vista
Box Tops for Education	Check to school	\$2.50	Imes
Box Tops for Education	Check to school	\$4.70	Sine
Kroger	Check to school	\$3,757.00	Sine
Wigwam Resort	(2) One night stays	\$350.00	Smith

**Certified Personnel** The Governing Board approved the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, terminations and/or contract renewals of certified personnel.

**New Employment**

1. Callister, Kevin	Teacher	\$44,500	08/03/2020
2. Graziano, Veronica	Teacher	\$45,250	08/03/2020
3. Green, Caitlin	Teacher	\$45,250	08/03/2020
4. Hill, Christine	Teacher	\$48,250	08/03/2020
5. LaConte, Annmarie	SELS	\$51,012.69	07/30/2020
6. Rodriguez, Christine	Teacher	\$54,250	08/03/2020
7. Toolson, Michelle	Teacher	\$44,500	08/03/2020

**Classified Personnel** The Governing Board approved the following employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, and/or terminations of classified personnel:

**New Employment**

1. Goodman, Daniel	Warehouse Specialist Delivery Driver	\$13.59	06/16/2020
2. Toran, Kirk	Trainee School Bus Driver	\$12.43	08/03/2020

**Position Change**

1. Wayda, Nikolas	from Campus Monitor to Sped Assist.	\$14.04	8/6/2020
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**Resignation**

1. Barreto, Cynthia	Sub Cleaner	Temporary Position Ended	01/14/2020
2. Bender, Lorri	Sub Educational Assist	Temporary Position Ended	08/23/2018
3. Blossom, Erika	Administrative Secretary	Other employment	06/26/2020
4. Canuas, Luisana	Sub Cleaner	Temporary Position Ended	12/20/2019
5. Castro, Claudia	Sub Cleaner	Temporary Position Ended	03/03/2020
6. Cisneros, Martha	Sub Cleaner	Temporary Position Ended	07/02/2019
7. Cisneros, Stephanie	Sub Cleaner	Temporary Position Ended	07/23/2019
8. Cortes, Maria	Sub Cleaner	Temporary Position Ended	03/13/2020
9. Cruz, Maria	Sub Cleaner	Temporary Position Ended	08/23/2020
10. Gamez, William	Sub Cleaner	Temporary Position Ended	08/13/2019
11. Hernandez, Olivia G	Sub Educational Assist	Temporary Position Ended	10/25/2019
12. Marin, Flor	Sub Cleaner	Temporary Position Ended	08/22/2019
13. Marrufo, Norberta	Sub Cleaner	Temporary Position Ended	03/30/2020
14. Martinez, Norma	Sub Educational Assist.	Temporary Position Ended	11/26/2019
15. Mercado Valenzuela, Denisse	Sub Educational Assist.	Temporary Position Ended	02/07/2020
16. Misbeek, Marjorie	Sub Educational Assist.	Temporary Position Ended	10/28/2019
17. Mora, Josefina	Sub Cleaner	Temporary Position Ended	04/29/2019
18. Perez, Victor	Senior Groundskeeper	Personal Reasons	06/25/2020
19. Peterson, Susan	Sub Educational Assist.	Temporary Position Ended	03/18/2019
20. Pompa, Tanya	Educational Assist.	Personal Reasons	05/21/2020
21. Powell, Julie	Payroll Technician	Personal Reasons	06/22/2020
22. Ramos Inda, Arturo	Sub Cleaner	Temporary Position Ended	04/03/2020
23. Recinos, Elia	Ed. Assist Special Ed	Other Employment	05/21/2020
24. Villela, Jesus	Sub Cleaner	Temporary Position Ended	03/13/2020



25. Williams, Theresa Sub Extended Day Temporary Position Ended 09/03/2019

**Correction - Retirement**  
Journey-Locksmith

1. Parra, Julian\*  
*\*Phased Retirement for 20-21*

07/01/2020

**Student Activity Fund**

Balance Statement The Governing Board approved the Student Activity Fund Balance Statement for May, 2020 as presented.

Department of  
Emergency and  
Military Affairs  
Applicant Agent

The Governing Board approve the Director of Finance and Purchasing as the Applicant Agent as required by Department of Emergency and Military Affairs, as presented.

**REPORTS AND INFORMATION ITEMS**

Healthy Return Back To School Plan Ms. Segotta-Jones presented a report on the Healthy Return Back to School Plan



**HEALTHY RETURN TO SCHOOL PLAN**

**DATA COLLECTION**

- Parent/Staff Surveys
- School Safety/Task Force Committees
- Superintendent Advisory Committees
- Principal Feedback
- Teacher Feedback

**HEALTHY RETURN TO SCHOOL PLAN**

**ACTION TAKEN**

- Replaced All K-3 Carpets
- Removed Hallway Carpets at Sites
- Developed Continuity of Operations Plan (COOP)
- Developed Arizona Online Instruction (AOI) GEO Learning Platform
- Purchased Personal Protective Equipment (PPE)
- Purchased Technology
- Completed Deep Cleaning/Sanitization at All Sites
- Secured Professional Cleaning Service
- Completed Intercom Integration System to Improve School Safety

Dr. Petersen-Incorvaia presented the slide related to the two phases of instructional programs the District will offer. Phase I is the duration of time that in-person learning is not allowed per the Governor's Executive Order. This will include distance learning packets and the GEO Learning online platform. Phase II is when in-person learning is allowed to resume. Students who participate in distance learning in Phase I will transition into in-person learning in Phase II. GEO Learning students will commit to either a full instructional quarter or semester. GEO Learning will be available for the full school year.

**GLENDALE ELEMENTARY SCHOOL DISTRICT**

## HEALTHY RETURN TO SCHOOL PLAN

**Phase I: Distance Learning or Glendale Elementary Online (GEO) Learning Begins August 10<sup>th</sup>**

**Distance Learning**

- Learning packets will be available for students that focus on academic reinforcement, skills development and enrichment.
- Access to Chromebooks and support from teachers through Google Classroom, telephone calls and emails. Google Meets or other video conferencing may occur when appropriate.
- Will transition to in-person learning in Phase II

**GEO Learning**

- GEO Learning is on the Canvas learning management system platform
- Families will commit to a one semester enrollment
- Students participate in full-time online instruction
- Learning will be a blend of asynchronous and synchronous learning
- All GEO Learning students will be provided with a device
- Families are responsible for providing internet connectivity

**Phase II: In-Person Learning or Glendale Elementary Online (GEO) Learning Begins upon expiration of the Governor's Executive Order #2020-44**

**In-Person Learning**

- Students will attend school on campus with a condensed school day schedule.
  - 7:45 a.m. - 12:45 p.m.: American, Glenn F. Burton, Coyote Ridge, Discovery, Horizon, Landmark
  - 8:15 a.m. - 1:15 p.m.: Bicentennial North, Bicentennial South, Don Mensendick, Melvin E. Sine, Harold W. Smith, Sunset Vista, William C. Jack
  - 8:45 a.m. - 1:45 p.m.: Challenger, Desert Garden, Desert Spirit, Isaac E. Imes
- Increased health and safety practices for all students, staff and families
- Full social distancing can not be guaranteed
- Pre-K programs offered at select locations
- Focus on Social Emotional Learning (SEL)

**GEO Learning**

- GEO Learning is on the Canvas learning management system platform
- Families will commit to a one semester enrollment
- Students participate in full-time online instruction
- Learning will be a blend of asynchronous and synchronous learning
- All GEO Learning students will be provided with a device
- Families are responsible for providing internet connectivity

**GLENDALE ELEMENTARY SCHOOL DISTRICT**

## HEALTHY RETURN TO SCHOOL PLAN

### NEXT STEPS

- Release Plan on All Social Media Platforms
- Release Link to Questions and Answers Page for Parents
- Gather Enrollment Data and Transportation Service Information
- Review Class Configurations for In-Person and Online Instruction
- Interview for AOI GEO Learning Instructors
- Prepare for Technology Deployment
- Prepare for Classroom Configurations
- Review School Plans for Daily Operation
- Develop Contingency Plans for Staff and Student Quarantine due to COVID-19
- Develop Contingency Plans for Staff Absences and Student Absences
- Review Internet Connectivity Plans for All Families
- Explore Partnerships for Possible COVID-19 Testing Site Within GESD Boundaries
- Prepare COVID-19 Virtual Training for All Staff
- Review Center for Disease Control School Reference Materials

Ms. Bartels commented on the plan and the District's commitment to doing its very best to ensure student and staff safety, and the limitations that exist in this regard.

Mr. Martinez pointed out that the Healthy Return Back to School Plan does include stipulations for special education and English Language Learner students. He suggested the links to the overview of the online learning system are included in the information sent out to parents when they are asked to select a learning option.

Ms. Smith asked what other districts who have released their plans are hearing back from their communities. She also inquired about how the District will handle those families who do not respond. Ms. Smith commented that her child will not be doing distance learning for one week if school starts on August 10<sup>th</sup> and in-person resumes on August 17<sup>th</sup>.

Ms. Bartels asked if there would be flexibility for families to move between online and distance/in-person learning. She asked if students who are in the distance learning program would have a help line they can call into for assistance with at home learning. She inquired about the online learning program and whether it will be part of each campus or a separate entity.

Ms. Wilson commented on the provision of information for parents to manage at-home learning. She thanked administration for their work to prepare this plan.

Ms. Smith asked which related arts will be offered. Dr. Petersen-Incorvaia stated all related arts will still be offered. The four primary related arts will remain a part of the programs and band will be included as well. Administration is working with band and related arts teachers to finalize plans for how these will be offered.

Ms. Smith inquired about the zero-hour algebra classes. Dr. Petersen-Incorvaia explained the algebra and geometry courses are being offered through the Glendale Union online platform, taught by Glendale Elementary staff.

Ms. Smith noted that homeschool students can come into schools for some programs and the District could possibly receive some funding for them. Mr. Barragan stated he would look into that possibility.

Ms. Bartels asked if the District would consider continuing online learning in the future after the need for it has passed.

## **ACTION ITEMS**

2020-2021

**Expenditure Budget** Ms. Segotta-Jones recommended the Governing Board approve the 2020-2021 Expenditure Budget as presented. Ms. Smith moved to approve the recommendation as stated and Ms. Bartels seconded the motion. Upon call to vote the motion carried with votes in favor from Mr. Martinez, Ms. Bartels, Ms. Smith, and Ms. Wilson.

**Policy Revision  
Second Reading**

Ms. Segotta-Jones recommended the Governing Board approve the second reading and adoption of revised policy GBEB-Staff Conduct as presented. Ms. Smith moved to approve the recommendation as stated and Ms. Bartels seconded the motion. Upon call to vote the motion carried with votes in favor from Mr. Martinez, Ms. Bartels, Ms. Smith, and Ms. Wilson.

**Arizona Online  
Instruction  
Application**

Ms. Segotta-Jones recommended the Governing Board approve the Arizona Online Instruction (AOI) Application to the Arizona State Board of Education as presented. Ms. Smith moved to approve the recommendation as stated and Ms. Bartels seconded the motion. Upon call to vote the motion carried with votes in favor from Mr. Martinez, Ms. Bartels, Ms. Smith, and Ms. Wilson.

## **FUTURE MEETINGS**

**Future Meetings and  
Agenda Item Request**

A list of upcoming meetings was reviewed. The next meeting is scheduled for July 23 at 4 p.m. The July 27<sup>th</sup> town hall will not be necessary. Ms. Segotta-Jones suggested the July 23<sup>rd</sup> meeting could be vacated and the items scheduled moved to the August 13<sup>th</sup> regular meeting.

Governing Board Members were given the opportunity to request items to be included on future meeting agendas for discussion, information and/or action. Ms. Smith asked how people are able to reach out to the Board without the emails posted on the website. Mr. Martinez suggested a web form could be set up for questions to be submitted. Dr. Petersen-Incorvaia responded that IT is currently working on adding this function to the website. Mr. Martinez asked if the District would look into using the online system for staff development.

**SUMMARY OF BOARD AND SUPERINTENDENT CURRENT EVENTS**

Ms. Segotta-Jones thanked the Board for their support and encouraged everyone to wash their hands and wear masks. She also thanked all of our Food and Nutrition and Maintenance and Operations staff who have been working hard throughout the shutdown.

Ms. Bartels asked people to be conscious of others safety when out in public.

Ms. Wilson thanked administration for all their work to prepare for the return to school.

**ADJOURNMENT**

Ms. Smith moved to adjourn the meeting and Ms. Bartels seconded the motion. Upon call to vote, Ms. Wilson, Ms. Bartels, Mr. Martinez and Ms. Smith voted 'aye', the motion carried and the regular meeting adjourned at 5:52 p.m.

Submitted by:

\_\_\_\_\_  
Elizabeth Powell, Executive Assistant

Approved by:

\_\_\_\_\_  
Mary Ann Wilson, Clerk of the Board

Date: August 13, 2020

**MINUTES OF THE SPECIAL MEETING OF THE GOVERNING BOARD**  
**School District No. 40 of Maricopa County, Arizona**  
**District Office Governing Board Room**  
**August 6, 2020**

**Present:** Ms. Monica Pimentel, President *by telephone*  
Ms. Mary Ann Wilson, Clerk  
Ms. Brenda Bartels, Member  
Mr. Mike Martinez, Member  
Ms. Sara Smith, Member

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Ms. Wilson at 4:00 p.m. She noted the presence of all five Board members, with Ms. Pimentel participating by telephone, constituting a quorum.

**OPENING EXERCISES**

Ms. Wilson welcomed everyone and thanked them for coming. She noted she would be presiding over the meeting in Ms. Pimentel's place.

Ms. Smith moved to approve Ms. Bartels as Acting Clerk, Mr. Martinez seconded the motion. Upon call to vote the motion carried with votes in favor from Ms. Bartels, Ms. Pimentel, Mr. Martinez, Ms. Smith and Ms. Wilson.

Ms. Smith moved to adopt the meeting agenda and Mr. Bartels seconded the motion. Upon call to vote, the motion carried with votes in favor from Mr. Martinez, Ms. Wilson, Ms. Smith, Ms. Bartels, and Ms. Pimentel.

Ms. Pimentel called for a moment of silence, followed by the Pledge of Allegiance.

**CALL TO THE PUBLIC**

Ms. Wilson read a message from Ms. Lindsey Fisher a teacher at Bicentennial North dated July 14, 2020, expressing concerns regarding the reopening schools for in-person learning.

Ms. Wilson read a message from Mr. Trevor Lanell a teacher at Bicentennial North dated July 14, 2020, expressing concerns regarding the reopening of schools for in-person learning.

Ms. Wilson read a message from Ms. Norma Alvarez dated July 17 requesting the Board consider holding a meeting for members of the community to have the opportunity to provide input on the reopening of schools.

Ms. Wilson read a message from Ms. Samantha Moyer a teacher at Sunset Vista expressing concerns about reopening schools for in-person learning.

**STUDY SESSION**

The Governing Board and Administration conducted a study session regarding the reopening of school, including the following topics:

- a. Healthy Return Back to School Plan and Mitigation Measures
- b. Room Configurations
- c. Distance Learning Plan and Arizona Online Instruction (AOI) Platform
- d. Employee and Administrator Healthy Return to Work Guidance
- e. Face Covering Regulations
- f. Parent and Employee Acknowledgements
- g. Governor Ducey's Executive Order 2020-51
- h. In-Person Special Education Services Under the Governor's Executive Orders
- i. Resolution Regarding COVID-19 in accordance with Governor Ducey's Executive Order 2020-51.

Ms. Segotta-Jones noted that within the forty minutes prior to the meeting, the Arizona Department of Health Services released benchmarks for schools reopening, new revisions were received from legal counsel regarding the revisions to regulations, and the Arizona Department of Education released new guidance for special education services. This information must all be reviewed and discussed by administration and changes made to the documents prepared for the study session accordingly. There is a webinar tomorrow which will provide additional guidance with regards to the benchmarks.

Ms. Segotta-Jones reviewed the components of the Healthy Return to Back to School Plan and Mitigation Measures and the Mitigation Plan.

Ms. Smith suggested revising the health form to include a place to indicate if students have seasonal allergies.

Dr. Laffitte reviewed the classroom configuration guidelines and examples.

Ms. Segotta-Jones shared samples of signage and floor decals that will be used to inform students and staff of the safety procedures and social distancing guidelines.

Ms. Segotta-Jones provided an update on the Arizona Online Instruction program application process.

Dr. Petersen-Incorvaia reviewed the Distance Learning Plan on the agenda for the Board to approve. Master schedules are in the process of being created for students and families by tomorrow. A fact sheet will be sent to parents tomorrow for students in GEO to use as a reference for time management.

Ms. Wilson noted there is confusion about the distinction is between Distance Learning and GEO (online) Learning.

Ms. Smith commented on the use of terminology and acronyms with parents leading to confusion and suggested the District make things much clearer in more layman's terms in order to avoid confusion.

Ms. Bartels noted that many in the community still associate the acronym GEO with the afterschool enrichment program and asked that the District refer to the online program as Glendale Elementary Online.

Dr. Petersen-Incorvaia reviewed the preliminary numbers for the learning platforms families have selected.

Ms. Smith asked for information about how many students have been withdrawn from schools for homeschooling or other learning opportunities.

Ms. Smith asked if packets are the best choice for distance learning. Dr. Petersen-Incorvaia explained the packets would not be like the enrichment packets used in the spring. There are expectations for what the learning packets will include, i.e. content areas and learning standards. Ms. Smith asked about how learning packets will work for Special Education students, and how IEP needs will be met between August 10 -17 for students who are not able to interact with their teachers by video conferencing. Dr. Petersen-Incorvaia noted that guidance from legal counsel in this respect was received this afternoon. The District will be looking at this guidance to ensure students' needs are met while still adhering to the Governor's orders. Staff will be contacting the parents of special needs students individually to address plans.

Ms. Segotta-Jones reviewed the updated and new regulations related to face coverings. She noted that additional revisions were received from legal counsel this afternoon and would be reviewed and considered.

Ms. Segotta-Jones reviewed the parental acknowledgement and disclosure form legal counsel has recommended for District use. New forms may be needed when students return for in-person learning. The form will be posted to the District website.

Ms. Segotta-Jones reviewed the employee acknowledgement forms recommended by legal counsel.

Ms. Segotta-Jones noted the most recent Governor's Executive Order 2020-51 and the requirements for provision of in-person services for certain student groups. The District will provide free on-site learning opportunities. Based upon a survey of families there are currently approximately 400 students who have requested on-site services. A registration process has been developed for families to sign students up for on-site services. Ms. Segotta-Jones shared the letter to parents and frequently asked questions related to on-site services. Governing Board members asked clarifying questions about what the on-site program will look like.

Ms. Segotta-Jones provided information from the department of education regarding special education considerations.

Ms. Segotta-Jones reviewed the resolution on the agenda for the Board to adopt related to the Governor's Executive Order 2020-51.

Ms. Segotta-Jones provided an overview of the COVID case numbers for the GESD zip codes.

Ms. Smith asked about how the District will meet the instructional days and minutes requirements.

Ms. Smith inquired about how band will work under the distance learning and online learning platforms.

Ms. Smith suggested communication with parents be made very clear about how band and algebra classes will work.

Ms. Smith asked how school meal service would take place with the start of the school year. Mr. Barragan explained there will still be breakfast and lunch provided in a curbside format, Monday through Friday, 10:30 a.m. to Noon.

### **REPORTS AND INFORMATION ITEMS**

Revised Regulations Revisions to the following Regulations were provided for the Governing Board's review and information:

GBGB-R Staff Personal Security and Safety  
JICA-RB Student Dress (new)  
KI-RB Visitors to Schools (new)

### **ACTION ITEMS**

Resolution Ms. Segotta-Jones recommended the Governing Board approve the resolution regarding COVID-19 in accordance with Governor Ducey's Executive Order 2020-51. Ms. Smith moved to approve the recommendation as stated and Ms. Bartels seconded the motion. Upon call to vote, the motion carried with votes in favor from Ms. Smith, Mr. Martinez, Ms. Bartels, Ms. Wilson and Ms. Pimentel.

Distance Learning Plan Ms. Segotta-Jones recommended the Governing Board approve the Glendale Elementary School District Distance Learning Plan to begin August 10, 2020, as presented. Ms. Smith thanked administration for their work to include and service all students. Ms. Smith moved to approve the recommendation as stated and Ms. Bartels seconded the motion. Upon call to vote, the motion carried with votes in favor from Ms. Smith, Mr. Martinez, Ms. Bartels, Ms. Wilson and Ms. Pimentel.

Mitigation Plan Ms. Segotta-Jones recommended the Governing Board approve the mitigation plan as presented and authorizes the Superintendent to alter the mitigation strategies as warranted or recommended.

Ms. Smith moved to approve the recommendation as stated and Ms. Bartels seconded the motion. Upon call to vote, the motion carried with votes in favor from Ms. Smith, Mr. Martinez, Ms. Bartels, Ms. Wilson and Ms. Pimentel.

### **FUTURE MEETINGS**

Future Meetings and Agenda Item Request A list of upcoming meetings was reviewed. The next meeting is scheduled for August 13 at 5:30 p.m. Ms. Bartels asked to have the delegate included on the meeting.

Governing Board Members were given the opportunity to request items to be included on future meeting agendas for discussion, information and/or action.

### **SUMMARY OF BOARD AND SUPERINTENDENT CURRENT EVENTS**

Ms. Segotta-Jones provided the following summary of current events:

- Courtney Piña elected as Arizona Association of School Business Officials Director of Educational Programs
- Human Resources work for New Teacher Week
  - Drive through welcome
  - Supply carts
  - New Teacher Ambassadors/Davita Lunches

- McDonalds
- Peter Piper
- The Spicery
- Virtual Professional Development
- Board Member Video
- AOI Team: Ed Services, Student Management System, IT
- Chromebook Deployment: Principals, Staff, IT
- Administrative Secretaries Master Schedules Development
- Maintenance Crews - Buildings
- PPE Team
- SEL Standards State Level - Andrea Arellano
- Donations
  - Kiwanis and Legacy Foundation - 160 \$50 gift cards for new teachers
  - Legacy Foundation - backpacks and masks
  - Kiwanis/State Farm Agents - headsets for students (1500+)
  - Historic Downtown Merchants Association (HDGMA) - School Supply Drive as part of Christmas in July
  - Chasse Building Team - treats/pizza
  - GUSTO - New Teacher Virtual Opening
- SFB Reimbursement for Discovery Project \$367,000 after two years of working back and forth
- Friday Livestream

Ms. Smith thanked the Superintendent and administration for their tireless work to prepare for the school year.

Mr. Martinez thanked the team for the work that went into preparing for the study session and this school year.

Ms. Bartels gave kudos to everyone for their work to navigate this difficult time.

Ms. Wilson thanked staff for their work.

Ms. Pimentel thanked the community for their patience as we have dealt with the very fluid situation.

**ADJOURNMENT**

Ms. Smith moved to adjourn the meeting and Ms. Bartels seconded the motion. Upon call to a vote Mr. Martinez, Ms. Bartels, Ms. Wilson, Ms. Smith, and Ms. Pimentel voted 'aye', and the motion carried and the regular meeting adjourned at 6:56 p.m.

Submitted by:

\_\_\_\_\_  
Elizabeth Powell, Executive Assistant

Approved by:

\_\_\_\_\_  
Mary Ann Wilson, Clerk of the Board

Date: August 13, 2020



GLENDALE ELEMENTARY SCHOOL DISTRICT

**ACTION AGENDA ITEM**

AGENDA NO: 4.B. TOPIC: Ratification of Vouchers

SUBMITTED BY: Ms. Courtney Piña, Accounting Budget Supervisor

RECOMMENDED BY: Ms. Valerie Caraveo, Director of Finance and Purchasing

DATE ASSIGNED FOR CONSIDERATION: August 13, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the expense and payroll vouchers as presented.

**RATIONALE:**

In accordance with A.R.S. § 15-321G, the expense and payroll vouchers must be approved and ratified by the Governing Board. The attached vouchers summarize expense and payroll warrants that were issued by Glendale Elementary School District and reviewed by the Clerk of the Governing Board.

**FY 2019-2020 AP Vouchers**

Expense Vouchers		
Date	Voucher #	Amount
6/11/2020	2112	\$ 584,620.86
6/11/2020	2113	\$ 22,049.04
6/17/2020	2117	\$ 870.03
6/18/2020	2106	\$ 2,471.00
6/18/2020	2114	\$ 552,500.39
6/18/2020	2115	\$ 21,896.77
6/18/2020	2116	\$ 1,120.00
6/25/2020	2118	\$ 416,975.05
6/25/2020	2119	\$ 28,745.15
7/2/2020	2120	\$ 383,344.61
7/9/2020	2121	\$ 19,249.31
7/9/2020	2122	\$ 420,827.59
7/16/2020	2123	\$ 452,599.50
7/16/2020	2124	\$ 17,977.26
	<b>Total:</b>	<b>\$ 2,925,246.56</b>

**FY 2019-2020 PR Vouchers**

Payroll Vouchers		
Date	Voucher #	Amount
6/18/2020	1030	\$4,530,084.59
6/23/2020	42	\$ 106,799.20
6/25/2020	1031	\$ 456.73
6/26/2020	43	\$ 753.07
7/1/2020	1032	\$ 695,839.90
7/1/2020	1033	\$ 818,067.56
7/7/2020	44	\$ 33,693.68
7/7/2020	45	\$ 12,329.71
7/15/2020	1034	\$ 404,070.65
7/15/2020	1035	\$ 777,396.34
7/15/2020	1036	\$ 773,312.21
7/21/2020	46	\$ 7,426.62
7/21/2020	47	\$ 11,444.68
8/4/2020	48	\$ 9,446.84
	<b>Total:</b>	<b>\$8,181,121.78</b>

**FY 2020-2021 AP Vouchers**

Expense Vouchers		
Date	Voucher #	Amount
7/9/2020	2000	\$ 259,217.89
7/13/2020	2003	\$ 1,764.14
7/16/2020	2001	\$ 426,199.42
7/16/2020	2002	\$ 24,817.82
7/16/2020	2004	\$ 739.98
	<b>Total:</b>	<b>\$ 712,739.25</b>

**FY 2020-2021 PR Vouchers**

Payroll Vouchers		
Date	Voucher #	Amount
7/17/2020	1000	\$ 605,214.11
7/21/2020	1	\$ 23,308.95
	<b>Total:</b>	<b>\$ 628,523.06</b>

GLENDALE ELEMENTARY SCHOOL DISTRICT

**ACTION AGENDA ITEM**

AGENDA NO: 4.C. TOPIC: Acceptance of Gifts

SUBMITTED BY: Ms. Courtney Piña, Accounting Budget Supervisor

RECOMMENDED BY: Ms. Valerie Caraveo, Director of Finance and Purchasing

DATE ASSIGNED FOR CONSIDERATION: August 13, 2020

RECOMMENDATION:

It is recommended the Governing Board approve acceptance of the gifts and donations offered to the District as presented.

Kroger	Check to school	\$ 88.46	Bici North
Kroger	Check to school	\$ 109.39	Bici South
Kroger	Check to school	\$ 29.21	Challenger
Maria Dong	Check to school	\$ 500.00	Coyote Ridge
Tanger Management LLC	Check to school	\$ 1,000.00	Coyote Ridge
Arizona Science Center	Check to school	\$ 221.59	Coyote Ridge
Kroger	Check to school	\$ 73.74	Coyote Ridge
Kroger	Check to school	\$ 116.88	Discovery
Jeff Stevens	1100 disp. masks, 1500 30 wash masks	\$ 15,880.00	Districtwide
Nat. Center Research Adv Info	Stipends for coaches for the 2 Verizon Digital schools	\$ 74,000.00	Districtwide
Kroger	Check to school	\$ 38.53	Horizon
Arizona Science Center	Check to school	\$ 265.00	Horizon
Paula Meskimen	Office Supplies	\$ 200.00	Human Resources
Kroger	Check to school	\$ 29.84	Jack
Arizona Science Center	Check to school	\$ 225.00	Landmark
Kroger	Check to school	\$ 62.38	Landmark
Sylvia Lutton	Check to school	\$ 2,500.00	Mensendick
Kroger	Check to school	\$ 47.39	Sine
Kroger	Check to school	\$ 38.00	Smith
Doris Bean	Banners, masks, hand sanitizers, face shields, grab bags	\$ 453.85	Transportation Dept.
Davita Solter	2 gift cards to Twice as Nice	\$ 50.00	Wellness

GLENDALE ELEMENTARY SCHOOL DISTRICT  
**ACTION AGENDA ITEM**

AGENDA NO: 4.D. TOPIC: Certified Personnel Report

SUBMITTED BY: Ms. Jacque Horine, Director for Human Resources

RECOMMENDED BY: Ms. Deby Valadez Assistant Superintendent for Human Resources

DATE ASSIGNED FOR CONSIDERATION: August 13, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, terminations, and/or contract renewals of certified personnel.

**New Employment**

1. Atencio, Cindy	Teacher	\$41,500	08/03/2020
2. Berry, Ashley	Teacher	\$40,000	08/03/2020
3. Bianchi, Michelle	Teacher	\$40,000	08/03/2020
4. Crawford, Nicole	Teacher	\$43,750	08/03/2020
5. Cummins, Lawrence	Teacher	\$40,000	08/03/2020
6. Flores Ortega, Jose Carlos	Teacher	\$43,000	08/03/2020
7. Foster, Mallory	Teacher	\$40,000	08/03/2020
8. Granillo, Christina	Teacher	\$40,750	08/03/2020
9. Jaspersen, David	Teacher	\$50,500	08/03/2020
10. Malloy, Natalie	Teacher	\$40,000	08/03/2020
11. Reding, Nancy	Teacher	\$52,750	08/03/2020
12. Sain, Cara	Teacher	\$50,500	08/03/2020
13. Smith, Rebecca	Teacher	\$41,500	08/03/2020

**New Employment Guest Teacher**

1. Tsika, Jennifer	Guest Teacher		07/16/2020
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**Change of Position**

1. Bender, Alicia	From Teacher to AA		08/03/2020
2. Kisselbach, Sherilyn	From Teacher to AA		08/03/2020
3. Lindebak, Sydney	From Interim AP to TOSA		08/03/2020
4. Lyke, Catherine	From Teacher to AA		08/03/2020
5. Preston, Melissa	From Teacher to AA		08/03/2020

**Resignation**

1. Agee, Brian*	Teacher	Personal	05/22/2020
2. Allen, Cristi *	Teacher	Personal	05/22/2020
3. Barbara, Lee Anne	Teacher	Moving	05/22/2020
4. Clay, Katherine	Teacher	Promotion	05/22/2020
5. Harper, Thomas	Teacher	Personal	05/22/2020
6. McCann, Sierra	Teacher	Personal	05/22/2020

\*Liquidated Damages Fee applied per contract

**Rescinded Employment**

1. Durana, Edgar	Teacher	Personal	07/24/2020
2. Mays, Abby	Teacher	Personal	07/28/2020

GLENDALE ELEMENTARY SCHOOL DISTRICT

**ACTION AGENDA ITEM**

AGENDA NO: 4.E. TOPIC: Classified Personnel Report

SUBMITTED BY: Ms. Melissa Marze, Coordinator for Human Resources

RECOMMENDED BY: Ms. Deby Valadez, Assistant Superintendent for Human Resources

DATE ASSIGNED FOR CONSIDERATION: August 13, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, and/or terminations of classified personnel.

**New Employment**

1. Aviles, Myrenia	Social Worker	\$48,875	07/13/2020
2. Coronado Gonzalez, Genesis	Ed. Assist Special Ed Resource	\$12.00	08/06/2020
3. Doinidis, Celeste	Ed. Assist. Sped. Resource	\$12.00	08/06/2020
4. Fuller, Mekayla	Ed. Assist. CC-SE	\$12.64	08/06/2020
5. Herzog, Melody	Ed. Assist. Standard	\$12.36	08/10/2020
6. Hild, Nicole	Ed. Assist. SPED SE-CD	\$13.75	08/06/2020
7. Howato, Jeannette	Trainee School Bus Driver	\$12.07	08/03/2020
8. Jones, Mary	Bus Monitor	\$12.00	08/03/2020
9. Landeros Araujo, Alejandra	Attendance Secretary	\$12.00	08/04/2020
10. McNamara, John	Trainee School Bus Driver	\$13.39	08/03/2020
11. Nunez, Patsy	School Bus Driver	\$21.97	08/03/2020
12. Sanchez, Jessica	Ed. Assist. Standard	\$12.36	08/10/2020
13. Simmons, Mary	Ed. Assist. Sped Resource	\$12.36	08/06/2020
14. Taylor, Charles	Unit Operations Manager	\$15.15	07/29/2020
15. Tunnell, Timothy	Trainee School Bus Driver	\$13.39	08/03/2020
16. Wagner, Daniel	Warehouse Specialist Delivery Driver	\$14.07	07/01/2020
17. Yazzie, Lynette	Ed. Assist. Ortho Impaired	\$12.00	08/06/2020

**Rehire**

1. Benney, Kristina	Ed. Assist. CC-SE	\$13.26	08/06/2020
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**Resignation**

1. Barrett, Elizabeth	Library Clerk	Personal Reasons	05/22/2020
2. Fait, Tricia*	Nurse	Personal Reasons	05/21/2020
3. Ferguson, Robert	Food Service Worker	Personal Reasons	06/17/2020
4. Golden, Jessica	Campus Monitor	Personal Reasons	05/22/2020
5. Limon Rodriguez, Rosa Elena	Ed Assist. Ortho	CNR**	05/22/2020
6. Lizardi Barcenas, Ana Laura	Cleaner	Personal Reasons	07/31/2020
7. Rivas Mora, Fernando	Campus Monitor	Personal Reasons	05/22/2020
8. Perez, Alma Araceli	Food Service Worker	Personal Reasons	07/09/2020
9. Salcido, Tiffany	Campus Monitor	Personal Reasons	05/18/2020
10. Sieber, Randal	Technology Specialist	Other Employment	07/09/2020
11. Valladares, Lizzet	Campus Monitor	Personal Reasons	05/22/2020
12. Zimmerman, Joseph	Maintenance Security	Personal Reasons	07/10/2020

\* Liquidated damages fee assessed

\*\*Contract not returned

**Position Change**

1. Bryant, Della	Cleaner 1 to Cleaner II	\$12.00	07/01/2020
2. Canela, John	Senior Groundskeeper	\$16.47	07/27/2020
3. Hoepelman, Stephanie	Attendance Sec. to Admin. Secretary	\$15.89	07/20/2020
4. Miller, Timothy	Lead Help Desk Specialist to Tech Specialist	\$20.68	07/15/2020

**New Hire Substitutes**

1. Gonzalez, Misael	Sub Cleaner	\$12.00	07/15/2020
2. Kosmopolis, Alexander	Ed. Assistant	\$12/\$12/\$12.07	08/10/2020
3. Mustafa, Mine	Nurse LPN	\$19.39	08/10/2020

**Correction to Title**

1. Beltran Maribel	Campus Monitor
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**Decrease in Hours**

1. Dzubay, Patricia	Ed. Assist Standard from 8.0hrs to 6.0hrs	\$13.00	08/10/2020
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GLENDALE ELEMENTARY SCHOOL DISTRICT

**ACTION AGENDA ITEM**

AGENDA NO: 4.F. TOPIC: Student Activity Fund Balance Statement

SUBMITTED BY: Ms. Courtney Piña, Accounting Budget Supervisor

RECOMMENDED BY: Ms. Valerie Caraveo, Director of Finance and Purchasing

DATE ASSIGNED FOR CONSIDERATION: August 13, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the Student Activity Fund Balance Statement for month end of June 30, 2020 as presented.

**RATIONALE:** Balance statement attached.



STUDENT ACTIVITY FUND  
MONTH END REPORT 2020-2021  
June 30, 2020

SCHOOL	BEGINNING CASH BALANCE	YEAR TO DATE REVENUE	YEAR TO DATE EXPENDITURES	CASH BALANCE
101 LANDMARK	\$ 12,539.21	\$ 2,292.96	\$ 1,425.22	\$ 13,406.95
102 ISAAC IMES	\$ 11,773.40	\$ 3,212.77	\$ 4,739.82	\$ 10,246.35
103 HAROLD W. SMITH	\$ 1,485.40	\$ 1,710.25	\$ 171.59	\$ 3,024.06
104 MELVIN E. SINE	\$ 6,724.69	\$ 4,990.40	\$ 3,742.44	\$ 7,972.65
105 WILLIAM C. JACK	\$ 3,174.21	\$ 1,857.54	\$ 579.92	\$ 4,451.83
106 DON MENSENDICK	\$ 4,785.69	\$ -	\$ -	\$ 4,785.69
107 GLENN F. BURTON	\$ 4,850.57	\$ 9,287.88	\$ 7,150.61	\$ 6,987.84
108 GLENDALE AMERICAN	\$ 2,270.78	\$ 719.71	\$ -	\$ 2,990.49
109 BICENTENNIAL NORTH	\$ 652.18	\$ -	\$ -	\$ 652.18
110 HORIZON	\$ 1,995.53	\$ 1,456.25	\$ 346.53	\$ 3,105.25
111 CHALLENGER	\$ 1,980.70	\$ 10,225.50	\$ 5,958.80	\$ 6,247.40
112 BICENTENNIAL SOUTH	\$ 1,363.33	\$ 769.37	\$ 701.65	\$ 1,431.05
113 DISCOVERY	\$ 2,442.35	\$ 3,753.84	\$ 1,315.46	\$ 4,880.73
114 DESERT GARDEN	\$ 1,560.61	\$ 4,417.40	\$ 2,780.40	\$ 3,197.61
115 COYOTE RIDGE	\$ 3,310.67	\$ 3,257.21	\$ 2,613.17	\$ 3,954.71
116 DESERT SPIRIT	\$ 4,333.66	\$ 2,333.25	\$ 2,901.92	\$ 3,764.99
117 SUNSET VISTA	\$ 1,000.30	\$ -	\$ -	\$ 1,000.30
<b>TOTAL:</b>	<b>\$ 66,243.28</b>	<b>\$ 50,284.33</b>	<b>\$ 34,427.53</b>	<b>\$ 82,100.08</b>

GLENDALE ELEMENTARY SCHOOL DISTRICT

**ACTION AGENDA ITEM**

AGENDA NO: 4.G. TOPIC: Surplus Property Disposal

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SUBMITTED BY: Mr. Wyatt Bender, Fixed Assets Specialist

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RECOMMENDED BY: Ms. Valerie Caraveo, Director of Finance and Purchasing

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DATE ASSIGNED FOR CONSIDERATION: August 13, 2020

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RECOMMENDATION:

It is recommended the Governing Board approve the items listed as surplus property and grant permission to dispose of them through public auction, salvage company and/or donation to local non-profit(s), and remove them from the asset listing.

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**RATIONALE:**

The District is currently using Arizona Auctioneers, Sierra Auction or Public Surplus for disposal of surplus equipment. The following is a list of equipment that is outdated, broken, or non-repairable.

*\* See Attached*

<b>GESD Asset #</b>	<b>Serial #</b>	<b>Description</b>
309278	N/A	Desk
309802	N/A	Desk
309803	N/A	Desk
310738	N/A	Desk
318498	N/A	Table
325111	8909R2L	Hardware - Printer
325267	LDT025534	Hardware - Printer
326273	N/A	Electric Stander
326274	N/A	Electric Stander
329519	N/A	Hardware - Audio
331550	ART310308	Hardware - Printer
332021	N/A	Desk
332026	N/A	Bookcase
333189	53684 08060P	Hardware - Document Camera
333205	54982 08060P	Hardware - Document Camera
334723	6109710040P	Hardware - Document Camera
335885	N/A	Support Chair
329510	N/A	Hardware - Audio
N/A	N/A	2 - Shower Walkers
N/A	N/A	2 - Shower Chairs
N/A	N/A	8 - Walkers/Pacers
N/A	N/A	30 - Tables
N/A	N/A	1 Pallet - Table Tops
N/A	N/A	Snack Dispensor
N/A	N/A	6 Pallet - Student Desks
N/A	N/A	3 Pallet - Teachers Desks
N/A	N/A	4 Pallet - Student Chairs
N/A	N/A	Misc Mechanic Shop Supplies/Manuals
N/A	CNOM39MD74445183802U	Hardware - Monitor
N/A	N/A	Filing Cabinets
N/A	N/A	Casio Digital Camera
N/A	N/A	Hardware - Network
N/A	N/A	Hardware - Monitor
N/A	CNOPM372728727CP0JML	Hardware - Monitor
N/A	5900110060P	Hardware - Document Camera
N/A	11A5Q13140500133	Hardware - Other
N/A	11A5Q13140500142	Hardware - Other
N/A	N/A	Hardware - Other
N/A	11A5Q13140500100	Hardware - Other
N/A	11A5Q13140500115	Hardware - Other
N/A	11A5Q13140500137	Hardware - Other
N/A	11A5Q13140500071	Hardware - Other
N/A	11A5Q13140500124	Hardware - Other
N/A	11A5Q13140500092	Hardware - Other
N/A	BY29SG1	Hardware - Printer
N/A	N/A	Hardware - Monitor
N/A	CN0C182J74445935AHCS	Hardware - Monitor
N/A	Q8QE415AAAAAC0583	Hardware - Projector
N/A	Q8QE415AAAAAC0603	Hardware - Projector
N/A	11A5Q12140400007	Hardware - Other
N/A	212NDYGB4970	Hardware - Monitor
N/A	N/A	Hardware - Monitor
N/A	N/A	Hardware - Monitor



<b>GESD Asset #</b>	<b>Serial #</b>	<b>Description</b>
N/A	05-1007	Hardware - Audio
N/A	7004014	Hardware - Audio
N/A	N/A	Hardware - Monitor
N/A	53634 13060P	Hardware - Document Camera
N/A	PC-000FTC	Hardware - Laptop
N/A	PC-000FND	Hardware - Laptop
N/A	PC-000FMY	Hardware - Laptop
N/A	PC-000GKY	Hardware - Laptop
N/A	PC-000GL8	Hardware - Laptop
N/A	PC-000FSP	Hardware - Laptop
N/A	PC-000FP7	Hardware - Laptop
N/A	PC-000GLG	Hardware - Laptop
N/A	PC-000GN4	Hardware - Laptop
N/A	PC-000GNN	Hardware - Laptop
N/A	PC-000GP9	Hardware - Laptop
N/A	PC-000GLC	Hardware - Laptop
N/A	PC-000FPB	Hardware - Laptop
N/A	PC-000GNR	Hardware - Laptop
N/A	PC-000FS4	Hardware - Laptop
N/A	PC-000FRC	Hardware - Laptop
N/A	PC-000FSM	Hardware - Laptop
N/A	PC-000FT7	Hardware - Laptop
N/A	PC-000GN7	Hardware - Laptop
N/A	PC-000GP0	Hardware - Laptop
N/A	PC-000FNX	Hardware - Laptop
N/A	PC-000FR4	Hardware - Laptop
N/A	PC-000FPE	Hardware - Laptop
N/A	PC-000GL4	Hardware - Laptop
N/A	PC-000FP2	Hardware - Laptop
N/A	PC-000FQX	Hardware - Laptop
N/A	PC-000FQT	Hardware - Laptop
N/A	PC-000FRG	Hardware - Laptop
N/A	PC-000FQ9	Hardware - Laptop
N/A	PC-000GMS	Hardware - Laptop
N/A	PC-000FSC	Hardware - Laptop
N/A	N/A	Hardware - Other
N/A	11A5D10140300073	Hardware - Other
N/A	MMLXKAA0035020D8994214	Hardware - Monitor
N/A	MMLXKAA0035020D8A84214	Hardware - Monitor
N/A	11A5D10140300099	Hardware - Other
N/A	11A5D10140300100	Hardware - Other
N/A	F5N0CJ065383202	Hardware - Tablet
N/A	11A5D10140300120	Hardware - Other
N/A	11A5D10140300128	Hardware - Other
N/A	H3MSCX005163	Hardware - Desktop PC
N/A	H3MSCX006813	Hardware - Desktop PC
N/A	H1MSCX003781	Hardware - Desktop PC
N/A	H1MSCX004029	Hardware - Desktop PC
N/A	H1MSCX004558	Hardware - Desktop PC
N/A	H1MSCX004079	Hardware - Desktop PC
N/A	H3MSCX006516	Hardware - Desktop PC
N/A	H3MSCX000286	Hardware - Desktop PC
N/A	H3MSCX000947	Hardware - Desktop PC

<b>GESD Asset #</b>	<b>Serial #</b>	<b>Description</b>
N/A	H3MSCX000878	Hardware - Desktop PC
N/A	H3MSCX000525	Hardware - Desktop PC
N/A	H3MSCX000929	Hardware - Desktop PC
N/A	H2MSCX002610	Hardware - Desktop PC
N/A	H2MSCX003303	Hardware - Desktop PC
N/A	H2MSCX003036	Hardware - Desktop PC
N/A	H2MSCX002939	Hardware - Desktop PC
N/A	H2MSCX001768	Hardware - Desktop PC
N/A	H2MSCX003738	Hardware - Desktop PC
N/A	H2MSCX002901	Hardware - Desktop PC
N/A	H3MSCX000139	Hardware - Desktop PC
N/A	H3MSCX000233	Hardware - Desktop PC
N/A	H3MSCX000256	Hardware - Desktop PC
N/A	H2MSCX004414	Hardware - Desktop PC
N/A	H3MSCX000978	Hardware - Desktop PC
N/A	H3MSCX000608	Hardware - Desktop PC
N/A	H2MSCX004408	Hardware - Desktop PC
N/A	H3MSCX000113	Hardware - Desktop PC
N/A	H3MSCX000616	Hardware - Desktop PC
N/A	H3MSCX000152	Hardware - Desktop PC
N/A	H2MSCX004606	Hardware - Desktop PC
N/A	H2MSCX003863	Hardware - Desktop PC
N/A	H2MSCX002756	Hardware - Desktop PC
N/A	GCGVM9EJHP9X	Hardware - Tablet

GLENDALE ELEMENTARY SCHOOL DISTRICT

**INFORMATIONAL AGENDA ITEM**

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Reports, presentations and other similar items are submitted to the Governing Board  
as information and do not require action.

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AGENDA NO: 5.A. TOPIC: Start of School

SUBMITTED BY: Ms. Cindy Segotta-Jones, Superintendent

DATE OF REPORT: August 13, 2020

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**Report on:**

Administration will provide a report on the start of the 2020-2021 school year.

GLENDALE ELEMENTARY SCHOOL DISTRICT

**ACTION AGENDA ITEM**

AGENDA NO: 6.A. TOPIC: Arizona School Boards Association Delegate Assembly

SUBMITTED BY: Ms. Cindy Segotta-Jones, Superintendent

RECOMMENDED BY: Ms. Cindy Segotta-Jones, Superintendent

DATE ASSIGNED FOR CONSIDERATION: August 13, 2020

RECOMMENDATION:

It is recommended the Governing Board select from its membership a representative and alternate to serve as delegate at the Arizona School Boards Association Delegate Assembly on October 17, 2020.

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**RATIONALE:**

On October 17, 2020, the Arizona School Boards Association will hold the 2020 Delegate Assembly through virtual means. The assembly consists of delegates representing school boards throughout the state that are members of ASBA. The annual meeting is convened for association members to determine the group's political interests, positions, and priorities for the coming legislative year. For a board to be represented in the assembly, a delegate must be selected by board action to attend and participate on its behalf. An alternate may also be named as a precaution in the event that the delegate is unable to attend. The member selected to act as the Board's representative should plan to attend the Delegate Assembly on October 17, 2020.

GLENDALE ELEMENTARY SCHOOL DISTRICT

**INFORMATIONAL AGENDA ITEM**

AGENDA NO: 7.A. TOPIC: Future Meetings

SUBMITTED BY: Ms. Cindy Segotta-Jones, Superintendent

RECOMMENDED BY: Ms. Cindy Segotta-Jones, Superintendent

DATE ASSIGNED FOR CONSIDERATION: July 23, 2020

Future Board Meetings dates are listed below with the agenda topics anticipated for each meeting. Routine items, i.e., vouchers, personnel reports, travel, etc., are not included in the list.

August TBD	Board Retreat: Class Sizes Board Self Evaluation Instrument Program Evaluation/Sustainability Board Goals Discipline Reports
August 27	Special Meeting Strategic Plan Update Board Discussion on Strategic Planning Priorities
September 10	Peer Observers Phased Retirement Plan ASBA Political Agenda Direction ASBA Delegate Assembly Representative Fundraiser Activity Requests Recruitment Trips
September 24	Special Meeting
October 8	Annual Financial Report ASBA Bylaw Changes Superintendent Goal Progress Report
October 22	Special Meeting Qualified Evaluators Board Self Evaluation <i>Annual Board Self-Evaluation deadline October 30</i>
November 12	A-F Letter Grade Presentation Executive Session for Superintendent's Evaluation. <i>Superintendent Summative Performance Evaluation Deadline November 30</i>
December 10	Revised Budget
January 14	Organizational Meeting <i>Organizational Meeting deadline January 15</i> Employee and Student Discipline Hearing Procedures Hearing Officer List Board Advocacy Discussion
January 28	Employment Contracts and Agreements
February 11	Certified Contract Renewals
February 25	Special Meeting
March 11	Meet and Confer/Salary Recommendations Administrative Contract Renewals
March 25	Special Meeting
April 15	Board Meeting Schedule Classified Employment Renewals Medical, Dental, Vision, Life, Mid-Term and Short-Term Disability Insurance Pay for Performance Plan ASBA Political Agenda Submissions

April 29	Special Meeting
May 13	Authorized Signatories Budget Revision Call for Election Renewal of Sole Source, Cooperative, and Purchasing Contracts Facsimile Signatures Salary Tables, Fringe Benefits and Extra Duty Stipends
May 27	Special Meeting
June 3	Board Retreat
June 10	Strategic Plan Update/Discussion Employee Garnishments Student Activity Treasurer Execution of Vouchers Workers Compensation, Property, Casualty and Liability Insurance Claims Service Agreement Authorization to Settle Claims Evaluation Handbooks
June 24	Principal and Teacher Evaluation Ratings Proposed Expenditure Budget State Assessment Data Extracurricular Fee Schedule SFB Capital Plan Facility Use Fee Schedule and Agreement

### Agenda Item Requests Tracking:

Agenda Item	Date of Board Request	Board Member Making Request	Date Placed on Agenda	Action Taken
Sick Leave Buy Back Policy Study Session	8/22/19	Mary Ann Wilson		Information provided in Board Update 9.20.19
SmartSchools Detailed Report on Costs/Savings	9/12/19	Jamie Aldama		Information provided in Board Update 9.20.19
Census Resolution	9/12/19	Brenda Bartels	10/14/19	Resolution Adopted
Superintendent's Evaluation Instrument	10/14/19	Sara Smith		Added to June 25 upcoming agenda items list
Staff Resignation Data	1/9/20	Monica Pimentel		Information provided in the Board Update 2.14.20
Add Strategic Plan Review to Calendar	2/6/20	Sara Smith		Added to June 25 upcoming agenda items list
Add Board Retreat to Calendar	2/6/20	Sara Smith	2/13/20	